

# PRINT REQUEST





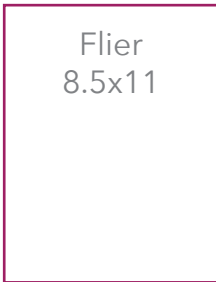



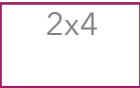

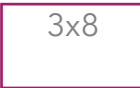

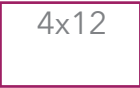
Please complete the form, resave it, and email it to [printing@esrl.org](mailto:printing@esrl.org)

## INFO





Invoice # (ESRL will fill out)

Deliver To (Name)	County/Branch	Date Needed	<b>RUSH!</b>
Delivery Address			Quantity
File Name			Reprint?

## PROJECT SIZE

 Business Card 3.5x2	 Bookmark 2x8	 2.75x8.5	 Rack Card 4x9	 Flier 8.5x11	 Poster 8.5x14	 Large Poster 11x17	 Other?
Outdoor/Indoor Banners							
							

## FOLDS, CUTS, & STAPLES

			
Tri-Fold Brochure	Half-Fold Vertically	Half-Fold Horizontally	Stapled (Booklet or Newsletter)

## PAPER

70# Offset	100# Gloss Text
100# Matte Text	80# Uncoated Cover
12PT Gloss Cover	
Business Cards Coated (gloss)	
Business Cards Uncoated	

## NOTES

Double Sided?	Bleed?
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